

INTERNAL DOCUMENT

It is the policy of the Vermont Department of Corrections that trained facility staff may choose to administer the medication naloxone when necessary, in the course of their duties. The objective of the opioid overdose intervention program is to expedite access and response to opioid and opiate overdoses.

A. Training

All Correctional Officer I, Correctional Officer II, and Correctional Facility Shift Supervisor positions are required to have completed the following training:

1. First aid and cardiopulmonary resuscitation (CPR) training; and
2. Training in the use of the naloxone.

Trained facility staff who choose to administer the medication naloxone shall additionally:

1. Comply with:
 - a. The guidelines provided in this document and any other Department directives or policies;
 - b. Any direction provided by the Facilities Executive or designee, regarding participation in the program; and
 - c. The manufacturer's recommendations.

B. Naloxone Use

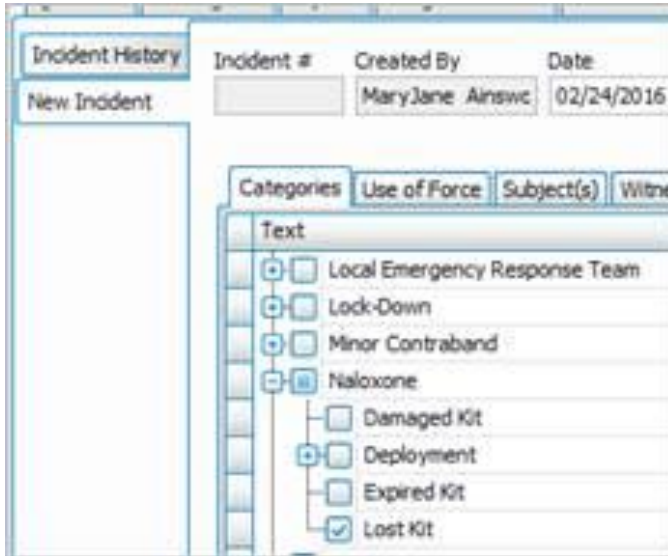
1. When using naloxone, the trained facility staff member shall radio to report a medical emergency (1033) requiring emergency medical response.
2. The trained facility staff member shall utilize Personal Protection Equipment (PPE) in accordance with their first aid and CPR training, perform patient assessment, and determine unresponsiveness, absence of breathing and/or lack of a pulse.
3. The trained facility staff member shall follow the protocol outlined in the naloxone training they received and may deploy naloxone if indicated.
4. A trained facility staff member shall remain with the subject to whom the naloxone was administered in order to render appropriate first aid as necessary until facility health services personnel arrive.

C. Maintenance and Replacement

1. Naloxone kits shall be maintained in a secure area of each correctional facility's living unit. These kits shall be inspected and maintained by the Superintendent, or designee. The Superintendent, or designee is responsible for ensuring the kit does not have any signs of damage and has not expired.
2. The Superintendent, or designee shall maintain an adequate supply of replacement kits. These kits shall be used to replace a naloxone kit that is found to be expired, damaged, or when a kit is administered.

INTERNAL DOCUMENT

3. The Facility Executive or designee shall maintain an inventory of naloxone kits stored at Central Office. Superintendents, or designees shall request additional naloxone kits as needed from the Facility Executive or designee.
4. If a kit is lost, damaged, or expired, the trained facility staff member shall document it in the Offender Management System (OMS) as a reportable incident according to Department procedures, using the “Naloxone” incident category, and selecting the appropriate subcategory as follows:



5. In the event naloxone is administered, the appropriate documentation shall be completed as described in section D. The Superintendent, or designee shall ensure a replacement kit is provided to the appropriate secure area.

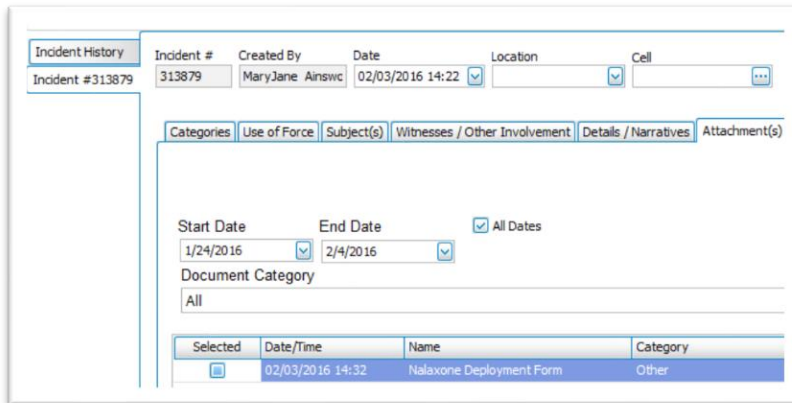
D. Documentation

1. When naloxone is administered, the trained facility staff member who administered the naloxone shall document the event in OMS as a reportable incident according to Department procedures, using the “Naloxone” incident category as follows:

INTERNAL DOCUMENT



- The trained facility staff member shall also complete the [Naloxone Deployment Reporting Form](#) and e-mail the form to the [Vermont Department of Public Safety](#). The trained facility staff member shall also upload a copy of the completed form into the incident report in OMS, as shown in the example below:



- The Facilities Executive shall provide an annual report to the Commissioner documenting use of naloxone in accordance with this guidance document.